# 2023-2024 ENERGY ASSISTANCE PROGRAM (EAP) APPLICATION PACKET

**Attached is the 2023-2024 (EAP) application FOR HEATING and ELECTRIC ASSISTANCE.
THERE WILL BE <u>NO WATER</u> OR SEWER BENEFIT FOR PROGRAM YEAR 2023-2024**

LCCS, Inc. serves as an intake site for EAP. There will be **NO** walk-in or in-person appointments. We will have drive-up/pick-up application dates and hours, please call our office **(219) 663-0627** or visit our website at www.lccs.care for more information.

Return your application by US postal service or LCCS DropBox – Monday – Friday (excluding observed holidays) from 8:30 a.m. to 4:00 p.m. located at 1450 E. Joliet Street, outside of Suite 202, Crown Point, Indiana. **WHEN PLACING APPLICATIONS IN THE DROPBOX, PLEASE PUT ALL DOCUMENTS IN AN ENVELOP WITH YOUR NAME AND PHONE NUMBER. YOU MUST USE THE CURRENT 2023-2024 APPLICATION AND FORMS.**

**IMPORTANT THINGS TO REMEMBER:**

- **CONTINUE TO PAY YOUR UTILITY BILLS – DO NOT RISK GETTING DISCONNECTED.**
- EAP applications are processed on a **FIRST COME FIRST SERVE BASIS**. Please note that since all cases are different additional documentation may be required.
- If you have a **DISCONNECTION NOTICE**, contact your utility provider to arrange to stay connected and avoid interruption of services while awaiting your application processing. **Be sure to include a copy in your application packet.** "**WRITE DISCONNECTION NOTICE ENCLOSED ON YOUR ENVELOP."**
- It may take up to 55 days to process your application from the date you submit a completed application. Applications received prior to the **November 1, 2023 program start date** will have 55 days to process starting on **November 1, 2023** (the official program opening date)**.**
- The approved EAP benefit **can take up to 120 days for payment** to show up on your utility bill, after the November 1st program start date. For example, if you apply on November 1st your payment may not show up on your utility bill until the end of February (120 days later).
- Please provide **ALL PAGES** of your utility bill (gas and electric only)
- Do not send original driver's licenses, social security cards, etc. **COPIES ARE TO BE MADE PRIOR TO SUBMITTING YOUR APPLICATION. NO COPIES WILL BE MADE AT OUR OFFICE.**
- REVIEW PROPER PROOF OF ALL INCOME SOURCES (in the application instructions).
  - Unemployment Benefits REQUIRE THE **PRINTED BENEFIT SUMMARY** FROM UPLINK (DWD). No screenshots will be accepted.
  - PROVIDE **ALL PAGES OF THE SOCIAL SECURITY AWARD LETTER OR BENEFIT LETTER**.
  - DO NOT **BLACK OUT** BANK STATEMENT INFORMATION.
- Veterans, please provide **Proof of Military** service/status.

Below are the EAP program income limits for reference.

| Persons in Household | Monthly Income | Three-Month Income | Twelve-Month Income |
|---|---|---|---|
| 1 | $2,479 | $7,438 | $29,755 |
| 2 | $3,242 | $9,727 | $38,911 |
| 3 | $4,005 | $12,016 | $48,067 |
| 4 | $4,768 | $14,305 | $57,223 |
| 5 | $5,531 | $16,594 | $66,378 |
| 6 | $6,294 | $18,883 | $75,534 |
| 7 | $6,437 | $19,312 | $77,251 |
| 8 | $6,580 | $19,741 | $78,967 |
| 9 | $6,723 | $20,171 | $80,684 |
| 10 | $6,866 | $20,600 | $82,401 |